

WEICHAI
潍柴
潍柴動力股份有限公司
WEICHAI POWER CO., LTD.

(a joint stock limited company incorporated in the People's Republic of China with limited liability)
(於中華人民共和國註冊成立之股份有限公司)
(Stock Code 股份代號: 2338)

19 April 2024

Dear Registered Shareholder,

Weichai Power Co., Ltd. (the "Company")

– Notice of Publication of 2023 Annual Report, Circular and Proxy Form of Annual General Meeting and Class Meeting of the H Shareholders (the "Current Corporate Communications") and Environmental, Social and Governance Report (the "ESG Report")

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at www.weichai.com and the HKEXnews website of The Stock Exchange of Hong Kong Limited (the "HKEXnews website") at www.hkexnews.hk. You may access the Current Corporate Communications on the Company's website or by browsing through the HKEXnews website. For the shareholders who have selected to receive the Company's corporate communications^(Note 1) (the "Corporate Communications") in printed version, enclosed is the Current Corporate Communications of the Company in the language you have expressly chosen to receive. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company's website for any reason, please send your request (specifying your name, address and request) by email at print@weichai.com or by notice in writing to the Company's H share registrar (the "H Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules"), the Company is writing to inform you that the Company has adopted electronic dissemination of Corporate Communications. Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.weichai.com and the HKEXnews website at www.hkexnews.hk in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications and Actionable Corporate Communications^(Note 2), the Company recommends you provide your email address by completing, signing and returning the enclosed reply form (the "Reply Form") to the H Share Registrar, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If no valid and functional email address is provided by you in the Reply Form, the Company will send to you by post at your address as appearing in the Company's register of members maintained by the Share Registrar, (i) a notification letter for the publication of Corporate Communications on the website of the Company and (ii) all future Actionable Corporate Communications in printed form, until such time when you have provided a valid and a functional email address to the H Share Registrar for receiving the same.

If you want to receive future Corporate Communications in printed form, please complete the Reply Form on the reverse side and send it to the H Share Registrar or send an email to print@weichai.com specifying your name, address and request to receive future Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter. **Even if you have previously received a letter from the Company seeking your election regarding the language and means of receipt of Corporate Communications and have made an election to receive printed copies, you are hereby requested to make an election again. Please note that your previous election to receive printed copies will be disregarded, but in the case you have previously elected to receive notification by email, such election will remain valid.**

The ESG report is published on Company's website and the HKEXnews website. You may access the report by clicking "Announcement & Report" under "Investors" on the home page of the Company's website. If you wish to receive a printed copy of the ESG Report, please make your request to the Company c/o H Share Registrar at the address stated above or send an email to print@weichai.com.

Should you have any queries relating to any of the above matters, please call the Company's telephone hotline at (852) 2295 3138 during business hours (9 a.m. to 6 p.m., Monday to Friday, excluding Hong Kong public holidays) or send an email to print@weichai.com.

By Order of the Board of Directors
Weichai Power Co., Ltd.
Tan Xuguang
Chairman

Note 1: Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Note 2: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

各位登記股東：

潍柴動力股份有限公司（「本公司」）

– 2023年報、股東周年大會及H股類別股東大會通函及委任表格（「本次公司通訊」）及環境、社會及管治報告（「環境、社會及管治報告」）之發佈通知

本公司的本次公司通訊的中、英文版本已上載於本公司網站 www.weichai.com 及香港聯合交易所有限公司披露易之網站（「披露易網站」）www.hkexnews.hk，歡迎瀏覽。若閣下之前選取收取本公司公司通訊^(附註1)（「公司通訊」）之印刷版本，現向閣下奉送按照閣下之前所選擇的語言版本的本次公司通訊。閣下若因任何理由以致在收取或接收載於本公司網站上的本次公司通訊出現困難，閣下可將要求（註明閣下的姓名、地址及要求）以電郵方式發送到 print@weichai.com 或以書面方式郵寄至本公司的H股股份過戶登記處（「H股股份過戶登記處」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心17M樓。本公司接到閣下通知後，將盡快向閣下免費發送有關本次公司通訊的印刷本。

以電子方式發佈公司通訊之安排

根據香港聯合交易所有限公司證券上市規則（「上市規則」）第2.07A條，現謹此通知閣下，本公司已採用以電子方式發佈公司通訊。請注意，所有日後公司通訊的英文版和中文版將在本公司網站 www.weichai.com 和披露易網站 www.hkexnews.hk 上提供，以代替印刷本。

徵集電子聯絡資料

為確保及時收到最新的公司通訊及可供採取行動的公司通訊^(附註2)，本公司建議閣下透過填妥及簽署隨附之回條（「回條」）並交回H股股份過戶登記處，地址為香港灣仔皇后大道東183號合和中心17M樓，以提供閣下的電子郵件地址。

若閣下在回條中沒有提供有效且可用的電郵地址，本公司將根據H股股份過戶處所存置的股東名冊上所示的地址透過郵寄方式向閣下發送(i)在公司網站上發佈公司通訊的通知函及(ii)所有日後可供採取行動的公司通訊的印刷本，直至閣下向股份過戶登記處提供有效且可用的電郵地址以接收該等公司通訊。

若閣下希望收取日後公司通訊之印刷本，請填妥本函背頁之回條或發送電子郵件至 print@weichai.com，並註明閣下的姓名、地址以及收取日後公司通訊印刷本的要求。請注意，收取日後公司通訊印刷本之指示由收悉閣下指示當日起計一年內有效，此後將過期。即使閣下以往曾經收到本公司就收取公司通訊語言版本及方式提供選擇的函件並已選擇收取印刷本，仍請閣下再次作出選擇。請注意閣下早前所作出收取印刷本的選擇將失效，唯如閣下早前選擇以電郵方式收取通知，該選擇將繼續有效。

環境、社會及管治報告已登載於本公司網站及披露易網站。閣下可於本公司網站主頁按「投資者關係」一項，再於「H股(02338)」項下瀏覽有關文件。閣下如欲索取環境、社會及管治報告之印刷本，請把上述要求經H股股份過戶登記處發送至本公司（寄送至上述地址）或以電郵發送至 print@weichai.com。

如對本信函內容有任何疑問，請致電本公司電話熱線(852) 2295 3138，辦公時間為星期一至五（香港公眾假期除外）上午九時正至下午六時正或發送電郵至 print@weichai.com。

承董事會命
潍柴動力股份有限公司
董事長
譚旭光

2024年4月19日

附註1：公司通訊指公司向向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件，包括但不限於(a)董事會報告、年度帳目以及審計報告副本以及（如適用）財務摘要報告；(b)中期報告及其中期報告摘要（如適用）；(c)會議通知；(d)上市文件；(e)通函和(f)代表委任表格。

附註2：可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

